



ARCHDIOCESE OF PORTLAND IN OREGON

POSITION TITLE: Musician/Organist/Pianist/Cantor

Opening Date: October 25, 2021

Closing Date: Until Filled

Location of Job: St. Rose of Lima Catholic Church

Location Address: 2727 NE 54th Ave, Portland, OR 97213

Position: Part-Time, 6 hours a week.

Position Summary: Provides music for Sunday 8:30 am and 10:30 am Masses and other Church events. Position encounters frequent new and varied work situations. Incumbent determines own practices and procedures and contributes to the development of new concepts. Position operates independently with minimal supervision.

Primary Responsibilities:

1. Collaborates with the Pastor and other musicians / staff in implementing the mission of the parish. This is accomplished by participating in the comprehensive planning, implementation, and evaluation of the parish worship programs, goals, and objectives, with specific focus on the areas of piano and/or organ accompaniment.
2. Plans and develops music selections for a variety of parish liturgical celebrations.
3. Provides antiphons and music for liturgies to engage souls to “sing the Mass”. Also attends choir rehearsals and provides musical accompaniment for St. Rose of Lima Parish throughout the choir season (September through June), which includes rehearsals and Sunday mornings.
4. Upon request, provides assistance to parishioners requesting piano/organ music for weddings, funerals, or other special parish liturgies.

5. Provides assistance to other musicians by directing the choir and overseeing parish liturgical celebrations when needed. Also helps to prepare cantors.
6. Works in collaboration with the organist for the Mass on Saturday evening Vigil Mass as needed or requested.
7. Ensures his/her personal rehearsal time to adequately prepare for rehearsals and liturgies.
8. Maintains a level of knowledge and skills required for the ministry. This is accomplished by reading appropriate materials, practicing skills, and attending workshops and conventions as approved and as appropriate.
9. Performs other work-related duties as requested.

Required Knowledge, Skills and Abilities:

Proven skills as a pianist/organist, accompanist, and cantor. Must be able to prioritize workload to meet program requirements. Ability to work both independently and as a member of a pastoral team. Must be flexible, creative, and responsible.

Minimum Qualifications:

Active member of Roman Catholic parish faith community or has knowledge of and is compatible with the mission of the Catholic Church in Western Oregon. Is proficient in performance area (organ or piano). Bachelor's Degree in Music, or equivalent experience.

Physical Demands:

While performing the duties of this job, the employee is required to stand, walk, talk, reach, sit, finger, hear, handle and perform repetitive motions of the hands/wrists. Lifts and moves items up to 20 pounds.

Please send resume and cover letter to dcooper@strosepdx.org to apply.