



NEW ACADEMY AND BACKGROUND CHECK ADMINISTRATOR TRAINING

December 2021 Schedule

Archdiocese of Portland parishes and schools assign at least one person as the administrator for child protection, preferably an employee, but in some locations a volunteer can fill this role.

Administrators are responsible for the ordering and record keeping of background checks and trainings and assisting the pastor/principal with communication to Archbishop Sample and the Child Protection Office. New Administrator Training will review tasks and management of: *Academy, Background Checks and Virtus*.

TRAINING DATES AND REGISTRATION DETAILS

December 16th @9:30-11:30AM | Via ZOOM

Register by clicking here: [ZOOM REGISTRATION](#)

For additional help, email acp@archdpdx.org to schedule a phone/video call and/or join our drop-in meetings over Zoom.

Archdiocese Office webpage and Admin/Trainer Portal:
[*https://archdpdx.org/child-protection-victim-assistance*](https://archdpdx.org/child-protection-victim-assistance).



Archdiocese of Portland in Oregon
Child & Youth Protection Office

P: 503-233-8370 | E: acp@archdpdx.org