



ARCHDIOCESE OF PORTLAND

IN OREGON

Office of the Chancellor

Memorandum

To: All Pastors and Administrators
From: Mary Jo Tully
Re: Confirmation Records
Date: April 14, 2015

Since some of the Confirmation celebrations this year will be joint celebrations, questions have arisen regarding Confirmation records.

In cases of joint celebrations, the registers of both the sending parish and the parish where the Confirmation occurs are to be completed. Notification of this sacrament is to be sent to the place of Baptism. The responsibility for sending this notification belongs to the parish to which the person belongs.

The date and place of the reception of the sacrament is to be noted in the baptismal register, even if the sacrament took place in the same parish or faith community.

As you know, the Confirmation register should include the names of the confirmed, the parents, the sponsors, the date and place of the event, and the name of the minister.